

# **Country SA PHN Website Privacy Statement**

Country SA PHN is committed to protecting your privacy in accordance with the Australian Privacy Principles (<a href="https://www.oaic.gov.au/privacy/australian-privacy-principles/australian-privacy-principles-quick-reference/">https://www.oaic.gov.au/privacy/australian-privacy-principles/australian-privacy-principles-quick-reference/</a>). The principles set out the requirements for transparent collection, appropriate and ethical use and secure storage of personal information. Our aim is to provide an online environment which will ensure the information you provide to us is handled in a secure, efficient and confidential manner.

# Information collection and privacy protection

This statement outlines our information gathering and dissemination practices for this website. Country SA PHN is subject to the Privacy Act 1988 and these practices have been developed for the purpose of complying with that Act (<a href="https://www.legislation.gov.au/Details/C2014C00076">https://www.legislation.gov.au/Details/C2014C00076</a>).

Any information you provide to Country SA PHN will only be used for the purpose for which you provide it and will not be disclosed to any other party unless your written consent has been obtained.

# Protecting your privacy when you visit this website

Country SA PHN provides the following advice to users of this website about the collection, use, disclosure and storage of personal information.

The aim of this advice is to inform users of this site about:

- what personal information is being collected;
- who is collecting personal information;
- how personal information is being used;
- access to personal information collected on this site; and
- security of personal information collected on this site.

#### What personal information is being collected?

Unless this website asks for specific personal information in order to respond to requests for information or to register users for particular services, only the following information will be collected when you use this site:

- your server address;
- your top level domain name (for example .com, .gov, .au, .uk etc);
- the date and time of your visit to the site;
- the pages you accessed and the documents downloaded;
- the previous site you visited; and
- the type of browser you are using.

This information is collected for statistical purposes and to enable us to improve the navigation functions of our website.

# Who is collecting personal information?

Where this site specifically asks for your personal information (for example to respond to requests for information or to register users for particular services), it will only be collected by staff of Country SA PHN who have responsibility for responding to such requests or administrating such registrations.

#### How is personal information used?

Personal information collected on this website will only be used for the purposes stated at the time of collection.

Your personal information will not be added to a mailing list or used for any other purpose without your consent.

#### Use of "cookies"

The following definition is from Wikipedia:

A cookie, also known as an HTTP cookie, web cookie, or browser cookie, is a piece of data stored by a website within a browser, and then subsequently sent back to the same website by the browser. Cookies were designed to be a reliable mechanism for websites to remember things that a browser had done there in the past, which can include having clicked particular buttons, logging in, or having read pages on that site months or years ago.

This website only uses session cookies and only during a search query of the web site. Our Internet Service Provider has assured us that no cookies are employed on this website except for those associated with the search engine. The website statistics for this site are generated from the web logs as outlined above.

Upon closing your browser the session cookie set by this web site is destroyed and no personal information is maintained which might identify you should you visit our web site at a later date.

Cookies can be either "persistent" or "session" based. Persistent cookies are stored on your computer, contain an expiration date, and may be used to track your browsing behaviour upon return to the issuing website. Session cookies are short-lived, are used only during a browsing session, and expire when you quit your browser.

## Access to personal information collected on this site

Unless required by law to do so, Country SA PHN will only disclose personal information collected on this site to a third party if consent has been provided by the user.

# Security

Country SA PHN applies a range of security controls to protect its website from unauthorised access. However, users should be aware that the World Wide Web is an insecure public network that gives rise to a potential risk that a user's transactions are being viewed, intercepted or modified by third parties or that files which the user downloads may contain computer viruses, disabling codes, worms or other devices or defects. If you do not wish to email or send an online form to Country SA PHN, you can send a postal mail to the address listed on our website.

Country SA PHN accepts no liability for any interference with or damage to a user's computer system, software or data occurring in connection with or relating to this website or its use. Users are encouraged to take appropriate and adequate precautions to ensure that whatever is selected from this site is free of viruses or other contamination that may interfere with or damage the user's computer system, software or data.

# Access your personal information, or ask for a correction

Australian privacy law gives you a general right to access your personal information. This includes your health information. An organisation or agency must give you access to your personal information when you request it, except where the law allows them to refuse your request. If you would like to access your information, please provide written consent via email at <a href="mailto:admin@countrysaphn.com.au">admin@countrysaphn.com.au</a>.

If you think the personal information Country SA PHN holds about you is incorrect, please contact head office via email at <a href="mailto:admin@countrysaphn.com.au">admin@countrysaphn.com.au</a>. Only you or a person you authorise, such as a legal guardian or authorised agent, can request the correction of your personal information.

# **Breach of the Australian Privacy Principles**

The Privacy Act 1988 has strict rules about how an organisation or agency handles your personal information. If you believe there has been a breach to the Australian Privacy Principles, please contact Country SA PHN head office immediately on 08 8565 8900 or email <a href="mailto:admin@countrysaphn.com.au">admin@countrysaphn.com.au</a>. You can also contact the Office of the Australian Information Commissioner at <a href="https://www.oaic.gov.au/privacy/privacy-complaints/">https://www.oaic.gov.au/privacy/privacy-complaints/</a>